



VIRTUAL OFFICE SOFTWARE

Powered By SphereMail

OfficeRnD and SphereMail have partnered to offer the most effective software for packaging and delivering Virtual Office Services, including Virtual Mail, Virtual Telephone, Live Answering and Online Notary Service.

No Hardware Required! Coworking and Flex Space Operators using the OfficeRnD platform are entitled to a discounted rate when setting up a SphereMail Operator account. For more information, contact info+officernd@spheremail.co

Virtual Mail

- Quickly input mail into your customer accounts - no need for time-consuming photos/uploads.
- Instant notification to your customers when mail is logged or processed.
- Your customers log-in to a secure online account to manage their mail from any location and on any device.
- Fast and easy mail handling options- scan, forward, envelope picture, hold for pick-up, shred or junk.



Virtual Telephone

- Self-service option for your customers to quickly assign and program a local or toll-free number anywhere in the world.
- Additional revenue stream for Operators with no effort required.
- Your customers can easily take the number with them if they move.



Live Answering

- Self-service option for your customers to have their calls answered by a live receptionist using a customized greeting.
- Additional revenue stream for Operators with no effort required.
- No need for a separate Virtual Telephone service as a Direct-In-Dial number is assigned.



On-Line Notary

- Self-service option for your customers to quickly access an online notary to process important paperwork.
- No cost to Operators with no effort required.



OfficeRnD Operators can customize their Virtual Office Plans to ensure a consistent customer experience and to maximize revenue.

SphereMail offers an additional marketing channel and lead generation to Operators through promotion on the SphereMail website.

Visit <https://spheremail.co/> for more information or to request a demo. Or send an email to info+officernd@spheremail.co.

"I'm a virtual worker. I'm not tied to an office"

Jochen Zeitz, Chairman, President and CEO
Harley Davidson, Inc.



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